

2/17/05

## **BOARD OF ZONING APPEALS -- Applicants**

Board of Zoning Appeals holds their regular meetings on the **first Thursday of each month**. The meetings are held at 1:00 p.m. in the Council Chambers located on the third floor of the Dunn County Government Center, 800 Wilson Avenue.

**Application Deadline: 4:30 p.m. -- 3rd Monday** of the month prior to the hearing.  
**(A detailed plot plan must be submitted with the application).**

(Failure to submit all information by the application deadline will postpone your hearing.)

Check with the Building Inspection office to be sure that you have submitted all of the required information!

**NOTICE:** If you are not the current property owner - You must submit a copy of your Offer to Purchase = **OR** a letter from the current property owner stating that you have permission to apply for a variance for this property -- by the application deadline.

Submit the above to the City Clerk's office at 800 Wilson Avenue, Menomonie, Wisconsin 54751.

**Questions regarding the variance, or conditionally permitted use can be directed to:**

Chief Building Inspector - John Dahl -- 232-2241

Assistant Building Inspector - Kim Gerth -- 232-2241

City Clerk - JoAnn Kadinger -- 232-2180

**Board of Zoning - application forms** - can be downloaded from the City of Menomonie web site: [www.menomonie-wi.gov](http://www.menomonie-wi.gov)

Go to: Departments  
City Clerk  
Forms & Documents

**Filing fee:** \$ 75 Variance (single family/owner occupied)  
\$150 Variance (all others)  
\$200 Conditional Use  
\$200 Variance/Conditional Use (when both required)  
\$ 50 Special Hearings (Plus applicable above fee)